

Team Tool 2: Summary of Key Findings

Purpose: To be used with **Section V, Step 3.**

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Key finding	Supporting data points	Data source/ page number
[Insert topic area]:		
[Insert full text of key finding.] Select one of the following: <input type="checkbox"/> Challenge area for improvement <input type="checkbox"/> Positive area to leverage	<i>After deleting this italicized text, use the cells in this column to transcribe all data points that were used to support the key finding.</i>	
[Insert full text of key finding.] Select one of the following: <input type="checkbox"/> Challenge area for improvement <input type="checkbox"/> Positive area to leverage	<i>After deleting this italicized text, use the cells in this column to transcribe all data points that were used to support the key finding.</i>	

▪ **Example**

Key Finding	Supporting Data Points	Data Source/ Page Number
Induction & Mentoring in District 1		
<p>Mentor selection: Are principals making the best choices given time, willingness, personality, expertise, and sustainability?</p> <p><i>Select one of the following:</i> <input checked="" type="checkbox"/> challenge area for improvement <input type="checkbox"/> positive area to leverage</p>	<p>Not actively participating in mentor training & not showing evidence of Standards of Mentoring Practice:</p> <ul style="list-style-type: none"> ● A High School ● B Middle School ● C High School 	<p>SY 18-19 Active Mentor PD Participation</p>
	<ul style="list-style-type: none"> ● Principals or VPs choosing mentors, often based on time and master schedule (14) ● Principal collaborates w/ coaches to select (4) ● Common mentor criteria (w/ variation): <ul style="list-style-type: none"> ○ Experience ○ Expertise ○ Willingness ○ Fit w/ mentee; subject / grade-level ● Principal considers mentor expertise or qualities (9) <ul style="list-style-type: none"> ○ “fit” (4) ○ willingness (7) ○ teaching expertise (9) ○ professionalism (1) ○ mindset (1) ○ content ○ collaborative 	<p>Induction and Mentoring Matrix</p>